

# Visibility for Brainware

## Real-time insight and analysis

The key to business performance management is insight into business processes that empowers timely and decisive action. Visibility for Brainware is a reporting, dashboard and analytics package that puts this powerful insight within reach. With Visibility, you gain immediate access to metrics and key performance indicators that report on the status of every document in the Brainware system, how the system is performing, and where to focus the most time and attention.

### Access to critical information

- Show the flow of all invoices, transcripts, remittances, orders and other documents in management dashboards
- Monitor the efficiency of all Brainware processes as they're running
- Track the status of all documents within the process
- Pinpoint and drill down on any single document

### Detailed statistics on Brainware functions

- Data extraction metrics
- Verifier status updates
- Straight-through processing statistics
- Document details by amount or date

## Management reports

Visibility comes with prebuilt reports and supports ad hoc report design. The intuitive user interface and interactive drag-and-drop design tool helps managers and decision-makers create their own reports instantaneously without support from IT.

You can easily select, filter, group and summarize data when generating a report; insert graphs and charts by dragging and dropping data elements into a report designer; and export reports in PDF, XLS, HTML and CSV formats.

The following is a sampling of management reports included in the Visibility package:

### Average extraction

Average field extraction rates for today, yesterday, past 7 days, past 30 days and specified date ranges

### Current status

List of all documents being processed by event or by project

### Document throughput detail

Processing time for each document or set of documents in a given data range, along with the ability to drill down into specific results

### Document throughput summary

Summary view of document processing time for any given project and specified date range

### Extraction chart

Summary view of extraction percentages for today, yesterday, past 7 days, past 30 days, by project and specified date range

### Extraction statistics

Summary processing statistics including number of documents and fields processed, as well as percent verified, correct, not on document, and straight-through processing for today, yesterday, past 7 days, past 30 days and specified date range

### Field extraction results

Detailed field extraction results for any given document

### Missing decimals

List of the user selected amount fields where the only difference between the extracted value and the final value is the placement of a decimal or comma

### Page count

Number of documents processed, total pages processed and total pages submitted to OCR for a given time frame, which is all grouped by month

### Purge document

List of documents and their Visibility data for the specified date range that were purged from the Brainware system

### Snapshot class extraction

Details the field level extraction rates by field based on the user selected dates, classes, organization, project and extraction field parameters

### Snapshot statistics

Summary extraction results by document class for a specified date range

### Throughput summary

Summary of documents imported, waiting to be verified, exported and voided

## Accounts Payable reports

The following is a sampling of accounts payable reports included in the Visibility package:

### Line pairing document snapshot

List of all documents processed in a specified date range or by vendor, including import date and time, extract date and time, and link to the document image

### Field extraction by vendor

Field level extraction and verification statistics for a given Vendor ID

### Invoice discovery

Invoice information including amounts paid by vendor

### Line pairing statistics

Details the number of documents, their lines and lines paired, as well as the percentage of the documents with each status

### Snapshot invoice

Report field extraction results for all documents processed in a specified date range with threshold alerts to highlight low percentage extraction performance

### Vendor snapshot statistics

List of document classes with statistics that include number of documents, number of fields, percent correct and percent processed straight through

## Verifier

The following is a sampling of verifier reports included in the Visibility package:

### Documents processed by day

A line chart shows the total number of documents, number of verified documents and number of STP documents by day

### Classification verifier summary

Documents verified for classification exceptions by specific users for a project/client and specified date range in a graphical format

### Classification verified by user

Documents verified for classification exceptions by specific users for a project/client and specified date range

### Verified by day by user

Graphical view of number of documents verified by specific users for extraction exceptions over a 30 day period

### Verified count by hour

Chart of number of documents verified for extraction exceptions for a single day broken down by 24 hours

### Verified by user

Documents verified by specific users for a project and specified date range

### Verifier summary

Documents verified by specific users in a graphical format

### Alerts

Report designers and power users can configure alerts on data elements to be triggered when specific thresholds are met or fail to be met. These alerts can be delivered by email, instant messenger or SMS

