

# ONBASE INTEGRATION FOR ORACLE™ PEOPLESOFT

- ✓ Increases visibility into your payment processes
- ✓ Provides secure, centralized document storage
- ✓ Meets diverse compliance standards with ease

## Accelerate back-office processes by accessing key documents directly from your PeopleSoft interface

By integrating OnBase, Hyland's enterprise information platform, with Oracle PeopleSoft, your organization adds capabilities like enterprise content management, case management and workflow to your enterprise resource planning (ERP) system. Departments across your organization — including back office departments — may now access the documents and information surrounding your business processes directly from within their familiar PeopleSoft interface.

From invoices and purchase orders to contracts and onboarding documents, it's all immediately available to your staff on one screen — ending the hunt for information and accelerating processes organization-wide.

### REDUCE MANUAL AP WORK TO INCREASE VISIBILITY AND CONTROL

Using OnBase to streamline invoice processing introduces control, consistency and oversight into the approval process. Tracking liabilities also prevents duplicate invoice processing, unauthorized payments and misappropriation of funds.

With OnBase in accounts payable (AP), your organization:

- Lowers processing costs by reducing time spent handling paper invoices
- Automates workflows for fast, efficient processing of PO and non-PO invoices
- Increases visibility and improves process management

### AUTOMATE AR TO ENHANCE YOUR ORGANIZATION'S FINANCIAL HEALTH

OnBase automates manual portions of AR operations and provides instant access to relevant data and documents. This minimizes costs while reducing days sales outstanding (DSO) and providing visibility into receivables and cash flow.

By implementing OnBase in accounts receivable (AR), your organization:

- Accelerates order and payment processing
- Improves dispute resolution and customer service
- Provides increased visibility into your organization's processes



Hyland®

By connecting OnBase and PeopleSoft, organizations store employee documents electronically in one secure, centralized location, reducing the time spent searching for content while increasing security and supporting compliance initiatives.

#### **STREAMLINE PURCHASE REQUISITIONS TO INCREASE CLARITY**

The OnBase solution for purchase requisitions helps create, route, track and administer all purchase requisitions — giving managers and executives increased process clarity.

With OnBase, your organization:

- Allows users to submit online forms to quickly kick off the purchase requisition process
- Speeds processes by instantly routing requisitions for review and approval
- Updates stakeholders by automatically sending email notifications

#### **IMPROVE HR PROCESSES AND ELEVATES EMPLOYEE SERVICE LEVELS**

OnBase maximizes employees' abilities to perform administrative tasks, access information and kickoff HR approval processes. By connecting OnBase and PeopleSoft, organizations store employee documents electronically in one secure, centralized location, reducing the time spent searching for content while increasing security and supporting compliance initiatives.

By implementing OnBase in HR, your organization:

- Manages employee files effectively and securely
- Improves policy and procedure management
- Accelerates processes and increases transparency

#### **INCREASE CONTROL OVER YOUR CONTRACT MANAGEMENT PROCESS**

OnBase manages the complete contract lifecycle, automating predictable steps and empowering staff to complete knowledge-driven work. One complete view of all information, tasks, activities and correspondence increases employee productivity by eliminating the need to toggle between applications, spreadsheets or file shares.

With OnBase for contract management, your organization:

- Improves productivity with central access to all contract-related information
- Manages contract lifecycles, from automated to knowledge-driven tasks
- Increases visibility into contract status with reporting and dashboards

Learn more at [Hyland.com/PeopleSoft](https://www.hyland.com/peoplesoft)

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