

Grants Management

Drive efficiency & compliance with secure files and automated, paperless processes

Eliminates paper, save time and money and increase security

Increase speed and support compliance requirements with automation

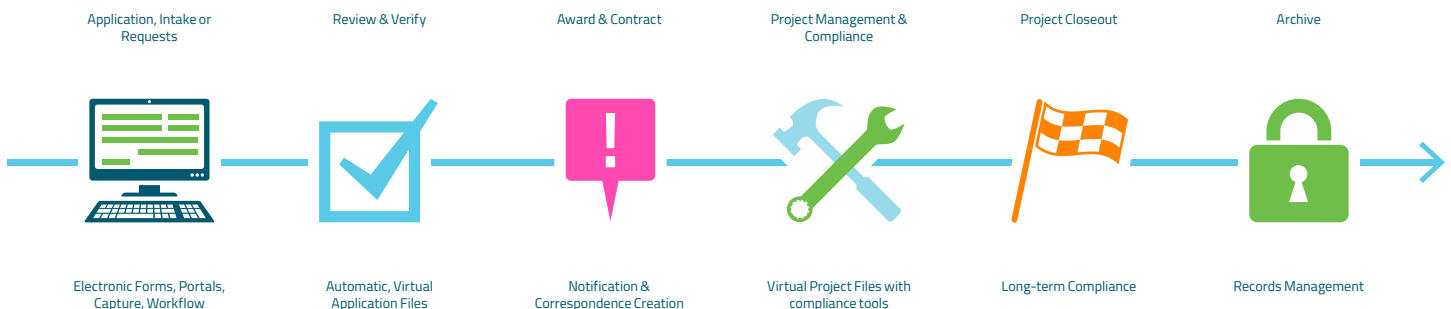
Provides visibility into every stage of grants management


Eliminates delays and accelerates grants management processes

Paper documents and compliance tasks are the bane of the grants management process for government agencies. Manual tasks necessitated by paper-based processes dominate receiving, awarding and managing grants. Unfortunately, this reliance on paper slows project timelines and award decisions. Reviewing projects and the status of applications is complicated by the lack of visibility from paper-based program delivery and grants management. On top of that, decentralized project files and information make collaboration or responding to project inquiries a true challenge.

After agencies make award decisions, the reliance on paper continues to produce delays while staff wait for the submittal of required documents. Lost documents can produce additional delays. Grants support much-needed local services and projects, but slow processes and approvals delay the impact of these efforts while slowing expenditure rates for grants.

For effective grants management and visibility, agencies need a solution that replaces paper with electronic documents, drives efficiency through automation and provides visibility throughout the entire process. The OnBase Grants Management solution answers these needs and creates a foundation for ensuring compliance and even adding the tools for further operational efficiencies as new requirements or programs arise.





OnBase provides a platform for and automating the review and approval processes that govern inmate privileges and management.

Eliminate paper, save time and money and increase security

OnBase replaces filing, printing and copy burdens with virtual contract and project files that integrate with key data systems and simplify the tracking of projects, grantees and grants. OnBase secures the files, preventing unauthorized deletion and limiting access to the sensitive and confidential information they contain. For those that do have rights to view the files, they can immediately retrieve the information they need from OnBase, saving time as well as the costs associated with storage space for program files.

Along with file security, storage and retrieval benefits, OnBase adds accountability to the grants management process. The solution keeps a complete audit trail and manages your grants contracts. This assists in demonstrating compliant file and information handling.

Increase speed and support compliance requirements with automation

With OnBase Workflow, you can automate key grants tasks like document routing while supporting staff as they work to meet deadlines and documentation and review requirements. The solution notifies staff of required steps they must take and automatically identifies any missing documentation, making each step of the process easier to complete.

OnBase also integrates directly with data systems that handle reporting for state and federal funders. This means that as the required information goes into OnBase, it can also automatically update those systems, removing duplicate data-entry work and allowing staff to seamlessly move between project documents and data screens.

Additionally, it also provides electronic forms that are accessible from mobile devices. These forms can immediately enter a workflow for instant electronic processing, removing the manual, time-consuming collection of paper forms and providing field workers with a way to go paperless during monitoring and audit visits. Additionally, OnBase can ensure that the data entered into these forms is efficient and accurate, helping to avoid entry errors or incomplete information.

Provides visibility into every stage of grants management

By replacing paper and centralizing information storage and process management into a single location, you increase visibility into grants management. OnBase provides a complete view of contract, project and compliance task progression. This empowers you to track projects and easily identify any potential bottlenecks slowing task or project completion. It also provides project map and reporting dashboard options for easy review and tracking.

Long-term compliance efforts and annual review tasks also become much easier with the automated tracking provided by OnBase. Staff receive reminders to stay within required deadlines for inspections and compliance visits while OnBase Exception Reports enable your agency to run sample tests to identify missing or incomplete files prior to audits. With OnBase Grants Management, you're always prepared.

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